Acknowledgements

This handbook is chiefly due to the efforts of Aibhilin kennari of Skye. As the first Kingdom A&S officer for the Kingdom of Ealdormere, she put a great deal of time and effort not only in creating this document, but also in helping to define the path that we would take.

Thank you to everyone over the past several years assisted with the development of our Arts and Sciences.

- Mistress Nicolaa de Bracton of Leicester
- Lady Mauvrneen Mackellar
- All the Arts and Science Officers in the Kingdom (I did not name them because I was afraid of missing one)
- Lord Martin von Wismar
- The many people who wrote to me about the A and S competitions and how they were run.

For A&S Officers

1. An Introduction to the Job

   Badges and Symbols of the Office

   As a Minister of Arts and Sciences, you have the right to bear the badges of the office. The badge of your choice can be worn as a medallion, pin, tabard, cloak, etc. You may also use a seal with the badge to seal or stamp your official correspondence.

   Which Badge? Since the Arts and Sciences were once two different offices (in some places they still are), there are three badges. The Arts badge is purpure, an Irish harp Or. In plain language, a gold harp on a purple field.

   The Sciences badge is per pale or and argent, a pair of calipers sable. In plain language, a field that is gold on the left and white on the right, with a pair of black calipers on top of it.

   You may still use these badges if you choose, but the combined badge better represents both offices. Azure, a candle enflamed within an arch stooped argent. In plain language, a white candle beneath a white arch, on a blue field. All Arts and Sciences officers are strongly encouraged to use this combined badge, as it represents both aspects of the office.

   What is an Art or Science?

   Our distinctions between the Arts and Sciences are somewhat arbitrary. For the record, the traditional classifications of the Arts and Sciences are listed below. By no means is this list exhaustive. The distinction between the Arts and Sciences is not nearly as important as researching and recreating them!
### The Arts
- Bardic Arts, such as storytelling
- Basketweaving
- Beadwork
- Calligraphy
- Cooking (all forms)
- Costume Accessories
- Costuming (all periods and forms)
- Dance: Choreography
- Dance (European & Non European)
- Dramatic Performance
- Drawing
- Dyeing
- Embroidery & Needlework (all forms)
- Glasswork: Blown Glass
- Glasswork: Stained Glass
- Illumination
- Juggling & Tumbling
- Knitting/Nålbinding
- Knotted Work
- Lacemaking
- Music Composition, all types
- Music, all types of performance
- Painting
- Poetry
- Prose and Playwriting
- Riding Performance: Equestrian
- Spinning
- Weaving: Loom
- Weaving: Tablet

### The Sciences
- Animal Husbandry 1
- Animal Accouterments
- Armoring (all forms)
- Bookbinding
- Brewing & Vinting
- Ceramics & Pottery
- Equestrian Activities¹
- Gaming²
- Herbcraft³
- Ironworking & Toolmaking
- Lapidary
- Leatherworking
- Metalworking (including cast jewelry)
- Music Instrument Manufacture
- Papermaking
- Research
- Scientific Instruments
- Sculpture & Stonecarving
- Siege Engines
- Weaponmaking (including bowyering & fletching)
- Wood Construction
- Wood Embellishment

---

1. Equestrian activities applicable to SCA warfare (tilting at a quintain, etc.) or which involve waivers are under the jurisdiction of the Earl Marshal. There is no jousting in the SCA.
2. Gaming directly applicable to SCA warfare is under the jurisdiction of the Earl Marshal. Gaming refers to games in the Middle Ages/Renaissance period, not role-playing gaming.
3. The practice of herbcraft in the SCA is restricted to cosmetics, culinary and related used. Herbalism or "Botanical Medicine" may be dealt with on a theoretical basis.

**I'm New - What Do I Do?**

When you first take the position of MoAS for any group, you need to write a letter of introduction. This letter should include the following information:

1. The name of the group you are an officer for.
2. Your SCA name and title.
3. Your real name, regular mail address, phone number and electronic mail address (if you have one).
4. The name of the person you are replacing.
5. The date you took office or are taking office.
6. You SCA membership number and expiration date.

Copies of this letter needs to be sent to Baronial MoAS (if applicable), Kingdom MoAS, your Baron and Baroness (if applicable), and the King and Queen of Ealdormere.
When you send this letter you should fully expect that the Kingdom MoAS sends you a person letter of welcome. In that letter should be the expectations of your office. Also you should receive an A and S handbook from the Seneschal or your predecessor. If you do not receive your office's copy of this handbook, speak to your Seneschal.

Deputies

The selection of deputies is at the discretion of the Officer. Deputies provide a training ground for future officers as well as assistance in filling your office. If you choose to have one or more deputies, you should let the Baronial MoAS and/or the Kingdom MoAS know, so if you are unavailable they know who to contact.

Finances

The Kingdom MoAS does have a budget for that office. All expenditures need to go through the Kingdom's Financial Committee. The Privy Council has come to the conclusion that this money can be used to sponsor A and S events. These events can not be expected to lose money however. There is the expectation that the money used to run an event will be returned to the A and S budget. If you wish to use this money you need to speak with the Kingdom MoAS.

Levels of Ministers and Their Responsibilities

The Local MoAS is expected to promote encourage the teaching, learning and participating in the Arts and Sciences within their canton or shire. They are also expected to report according to the published reporting schedule.

The Baronial MoAS (BMoAS) is expected to promote encourage the teaching, learning and participating in the Arts and Sciences within the Barony. They assist local officers when needed. They are also expected to assist the Kingdom MoAS with the Kingdom A and S event. They are also expected to report according to the published reporting schedule.

The Kingdom MoAS (KMoAS) is expected to promote and encourage the teaching, learning and participating in the Arts and Sciences within the kingdom. They run the yearly Arts and Sciences competition. They assist local and Baronial officers when needed. The kingdom officer reports to the corporate MoAS, the King and Queen and the kingdom seneschal, and is expected to write a regular column in the Kingdom newsletter. The kingdom MoAS is a voting member of the Privy Council and is expected to attend council meetings and advise their Majesties.

Resigning the Office

The usual length of office is two years. When you are stepping down you need to send a letter of resignation to the Baron and Baroness (if applicable), the Baronial MoAS (if applicable), and the Kingdom MoAS. The following information needs to be included in your letter:

1. The name of the group you are an officer for.
2. Your SCA name and title.
3. Your real name, regular mail address, phone number and electronic mail address (if you have one).
4. The name of the person replacing you.
5. The date you are resigning your office.

Make sure all your files and other materials are updated and are passed along to your replacement.
Choosing a Replacement

Choosing a Canton, Shire or College Officer is left to the discretion of the local group.

Choosing a Baronial Officer is left to the discretion of the Baron and Baroness, and letters of application need to be forwarded to the Kingdom MoAS.

A prospective applicant for Kingdom MoAS needs to send a letter of application to the Outgoing Officer, the Kingdom Seneschal and the King and Queen. The appointment of a Kingdom Officer is at the discretion of the King and Queen and the corporate MoAS.

Termination

The Kingdom MoAS may terminate a Local or Baronial MoAS if two consecutive reports are missed, if the officer is using the office as a political tool, or if there is any unethical conduct.

2 - Reports

Reports are due on the following schedule:

<table>
<thead>
<tr>
<th>Group</th>
<th>Report Dates Covered</th>
<th>Date Report Is Due</th>
<th>Report Sent to</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cantons</td>
<td>December 2 - June 1</td>
<td>July 1</td>
<td>Group Seneschal, Baronial Seneschal Baronial MoAS</td>
</tr>
<tr>
<td></td>
<td>June 2 - December 1</td>
<td>January 1</td>
<td></td>
</tr>
<tr>
<td>Colleges and Shires</td>
<td>December 2 - June 1</td>
<td>July 1</td>
<td>Group Seneschal Kingdom MoAS</td>
</tr>
<tr>
<td></td>
<td>June 2 - December 1</td>
<td>January 1</td>
<td></td>
</tr>
<tr>
<td>Baronies</td>
<td>December 2 - June 1</td>
<td>July 15</td>
<td>Baronial Seneschal Baron and Baroness Kingdom MoAS</td>
</tr>
<tr>
<td></td>
<td>June 2 - December 1</td>
<td>January 15</td>
<td></td>
</tr>
<tr>
<td>Kingdom</td>
<td>Two weeks prior to Board Meetings January 30 - doomsday</td>
<td>Kingdom Seneschal King and Queen Society MoAS</td>
<td></td>
</tr>
</tbody>
</table>
Electronic Mail (E-mail) reports sent will be considered official as long as the Baronial and Kingdom MoAS have access to e-mail. If either of them do not have e-mail, you will have to send your reports via Canada post or deliver them in person.

If reports are submitted by email, they must be copied to a disk that will be included in the office files when the office is turned over. In addition, hard copies must be made of all new or revised reports to include in the office files. It is the responsibility of all officers using computers to ensure that copies are made of all of their reports.

The only information regarding the office of the MoAS that is considered official is information published in the Kingdom Newsletter or the A and S handbook.

3 - Awards

Everyone likes to be recognized for their achievements. As a MoAS part of you duty is to see that people who deserve recognition receive it. This section is only a general introduction to the A and S related awards. As the Kingdom of Ealdormere is still young, all the awards do not have names or heraldry as of yet. Check with you local pursuivant for a complete list of Kingdom and Society awards.

These are the awards that directly relate to the Arts and Sciences:

- The Awards of Arms: Given for service to the realm that enhances the Society in some way. Recipients may styles themselves "Lord" or "Lady" X.
- The Award of Orion: the Lower-Level Award for the Arts and Sciences.
- The Order of the Crucible: the Mid-Level Award for the Arts and Sciences.
- The Order of the Wain: the Mid-Level Award for Service given for long and exemplary efforts that affect the realm in specific and in general setting a reasonably authentic and shining example to all the kingdom.

How Do You Decide Which Award Is Appropriate?

The first thing you need to do is find out if the person you wish to recommend for an award has any awards and which ones they have. You can check the order of precedence for Ealdormere. It can be accessed through the Ealdormere Web Site, or speak with you local pursuivant.

If this person does not have any awards, an AoA is probably the most appropriate. If the person has an AoA and is working in the Arts and Sciences, speak to other people (your pursuivant for example) about what level of award this person should be recommended for. Please try and ensure that the work in the Arts and Science this person is doing is in a period form. An example would be, a chain mail Hauberk is period, a chainmail bikini is not. This is not to say that the person in question never does anything out of period however.

Nomination Letters

The next order of business is to write to their Majesties explaining who the person you wish to recommend is, what they have done (be specific) and what award you are recommending them for. In your letter you need to include the person's full SCA name (check the order of precedence for Ealdormere), a brief description of their work, and any upcoming events you believe they are likely to attend. You can include more then one person per letter. You may want to have several people sign a petition style letter so that their Majesties will know these people are well supported for the award. Please note that some royalty prefer to receive individual letters rather than group letters and will count a letter only once regardless of how many signatures it bears. If you are making a recommendation near the end of a reign, please send a copy to their Highnesses as well.
If the people you recommend do not receive the award in a reign, send your letter to the next set of Royalty. Royalty do not always have time to give out awards to every deserving person.

Who can make Nominations?

Anyone can recommend for a Kingdom award. You do not have to have the award you are nominating for or even an AoA. There are a couple of award that it is the privilege of the crown to bestow. You can send in letters or recommendation for these awards, but they are given out a little differently.

- **Court Baron/Baroness:** This title is given at Their Majesty's discretion to those who have served their Kingdom and/or Society well. It is a mark of favour by the Crown for those who set a fine example of nobility. Only Their Majesties make this decision.
- **Orders of Bestowed Peerage (Pelican, Laurel, Knight or Master at Arms)** are consultative orders. You may recommend someone for one of these orders. If Their Majesties so choose, the person you recommended may be brought to the attention of the current members of the order for their recommendations. This is a honour bestowed by Their Majesties. The members of the order make recommendations and the King and Queen make the final decision.

### 4 - Arts and Sciences Competitions

Beyond the restrictions for Equestrian, Gaming and Herbcraft previously mentioned, the range of competitions and events is only limited by the imagination of the groups hosting the event. A few of the competitions currently in use include:

- **Beancounts** (where the populous votes on the best submission by placing beans or tokens in cups placed next to the items on display)
- **Sponsored prize tourneys** (such as the laurel prize tourneys where a sponsoring individual or group judges the pieces according to their own criteria)
- **Challenges** (where a prize is given in response to a narrowly defined criteria, such as the best song about chivalry, the best subtlety made at the event out of the candy supplied, or the best display of a canton's device)

Keep in mind that certain forms of competition better match certain events. You don't want to have an Elizabethan costume competition at a camping event when you have to contend with the weather. Also, it can be very effective when the competition style chosen matches the theme of the event. A competition for the best mask would suit a dance event with a masqued ball planned, but a silly hat competition would probably go over very poorly at Coronation.

### Kingdom A&S

Since Ealdormere became a kingdom, our focus for A&S events has changed from the traditional "Fall Fair" style competition to a non-competitive, round-table discussion model. This seems to better meet the needs and temperament of our kingdom.

Under the old model used when we were a Principality of the Middle Kingdom, the entries were judged according to strict criteria and comments and marks were written down by judges who weren't allowed to know whose work they were judging. This blind judging was aimed at removing patronage and popularity and making the competition fair. However, in Ealdormere it was found that we were such a small, close-knit group that the only entrants who were truly unknown were the beginners. This was a real frustration because the judges then weren't able to help. So the blind judging was thus only a hindrance to learning.
It was decided therefore to bring the judges and entrants together and allow them to teach each other. Not only did this help the beginner who could now get suggestions from both the judges and other entrants, but the judges could get a clearer sense of what was really known and understood by the upper level entrants. There were other changes. Marking became superfluous. It was still possible to determine winners, but with the change of focus to an open discussion winning was no longer the ultimate goal. The competition changed into a day of impromptu classes based on artifacts provided by the students. The judges then serve as expert commentators and moderators.

Only one area of Kingdom A&S still remains a competition, and that is the Pentathlon. The pentathlon involves entering five items from three of the five divisions (Performing Arts, Textile and Needle Arts, Technological Sciences, Studio Crafts, and Domestic Arts and Science). These are judged with the other entries to be commented on and then they are brought before a panel of previous pentathlon winners. Each entrant gets a few moments to comment on their entries and have questions put to them and then the winner is selected based on the quality and the breadth of their work.

It is possible to display your work at A&S and not join in on the discussion process. In this case, when registering please indicate this and write "DISPLAY ONLY" on the identification card.

Hosting Kingdom A&S

Kingdom A&S shall be held on the 3rd weekend of November, save and except special circumstances as decided upon by TRM and the Privy Council. In the case that either A&S or Crown has moved due to special circumstances, A&S must be at least 2 weeks after Crown.

All bids must be submitted to the Privy Council and TRM for review and final approval. Any group may submit a bid for Kingdom A&S, but as a kingdom event it is also appears on the rotation schedule. When it is a barony or the shires’ turn in the rotation, that group must put a bid in, unless they have given their event to another group. Details on this appear in the Kingdom Laws. Other groups may also put it a competing bid, as they see fit. In the case of competing bids, assuming the bids are relatively equal, the Privy Council and TRM, should give preference to the bid that maintains the rotation, rather than the competing bid. Preference should also be given to bids that are on the correct Saturday. Baronial/Shire bids must be presented to Privy Council a MINIMUM of 9 months in advance, and more lead time is always acceptable. Privy Council may accept the first correct rotational bid that is presented, provided it is acceptable.

The Kingdom A&S officer shall be responsible for coordinating registration, the round-table discussions and the pentathlon. Thus the event autocrats need only concern themselves with providing appropriate spaces and coordinating any activities not connected to Kingdom A&S (merchants, feast, fighting, archery, etc). Be aware that the Kingdom A&S takes priority and the Kingdom A&S officer reserves the right to countermand any decision by the autocrat that may interfere with A&S. For example, should rain interfere with fighting be planned for outdoors, it is up to the Kingdom A&S officer whether there is room enough indoors or whether the fighting will be cancelled.

Entering Kingdom A&S

1. Pre registration forms should be available at events leading up to Kingdom A&S, on-line at the Ealdormere web-site, and from your local A&S officers and/or seneschals. These are essential for those entering the pentathlon, and highly recommended for all others.

2. On the Pre registration form you will need to include: your name (legal name and SCA), address and phone number, e-mail (if applicable), the categories being enter, the level at which it is being entered (beginner, intermediate or advanced) and a description of what is being entered. If you are entering Pentathlon you are also required to provide you Membership # and Expiry date.
3. It is possible to enter if you will not be able to attend Kingdom A&S in person. However, for these entries without owners there MUST be some (minimum) written documentation or someone to present the piece/answer questions, and a copy of the pre-registration form should be securely attached to the item.

4. The level at which a piece is entered is only to give the organizers a sense of what to expect so that appropriate judges can be found and the judges can know how detailed to make their comments and criticisms.

**Beginner**

If it's a first attempt (not just in the SCA), the artist is probably a beginner. Materials, tools, techniques and style probably aren't expected to be documented and may be reverse-documented (the artifact was made and then researched to see if it really is period); works may or may not be authentic. Work is quite likely to be more pretty and/or functional than authentic. Beginners do not need to supply documentation, however, notes listing what was being attempted are appreciated and will give guidance to the judges. Pre-registration is strongly recommended, so we may find an appropriate judge.

**Intermediate**

Intermediates have assembled basic tools and have created more than one functional work. They will have a grip on at least one technique. Work is far more likely to be authentic as well as pretty. They probably are paying more attention to design and embellishment at this stage of development, not just making sure the lines are straight and the edges line up evenly. They may be doing reasonable documentation; however, good research and documentation may support beginner's craftsmanship.

Documentation at this stage will be expected. This can be presented orally, but a page of written notes is recommended (particularly a bibliography). You can expect to be asked about:

- Time period the piece represents
- How it was made, performed etc.
- Why you made it, performed it etc.
- The place or the setting the article would have been found, used, performed etc.
- Materials used
- Bibliography

**Advanced**

Advanced workers have been producing work of this type for a while. They are known within our culture for what they do, probably with some cause. They have a well-rounded knowledge of a variety of styles, techniques and concepts (they may not practice all of them, but they know them and understand their relative merits). Their art may be prompting them to work with other local artisans (directly or as inspiration) to diversify and challenge themselves. An example would be a costumer searching out a weaver to create a specific type of cloth, unavailable otherwise, for a specific project. The work may not be pretty at all; in some cases it may be blatantly ugly or plain, but that doesn't mean it's not difficult to make, completely functional or utterly authentic. Pre-registration is required.

Documentation at this stage is expected. Two pages with a bibliography should be sufficient. We will be looking for:

- Time period the piece represents
- How it was made, performed etc.
- Why you made it, performed it etc.
- An explanation of your choice of materials
- An explanation of why a certain style or combinations of styles were used.
- Place the article would have been found, used, performed etc.
- Why you made certain decisions
• Bibliography -- brief comments on the usefulness of the book would be wonderful

All documentation can be in point form; it can be in any form that someone will find readable. Documentation provides a starting point for the judges. It will allow the judges to ask appropriate question pertaining to your entry. People who are making choices that relate to the culture of the SCA instead of the medieval culture need to explain their choices in their documentation. An example would be a Norse wooden chest with an Ealdormere Trillium on it. That heraldic symbol may not be authentic to the Norse culture but has relevance to our SCA Culture.

Judging at Kingdom A & S

The judging will be done in a round table style discussion. There should be at least two judges for each category. Everyone is invited to participate. Anyone wishes to participate needs to show up at the assigned time for that division. The artisan will present their art or science project, with a brief explanation of what the project is and why and how it was made. Then a question period will be opened for all those in attendance. If the candidate is unable attend written documentation can be submitted or a designate can answer questions. If a candidate would prefer written documentation, instead of the question and answer format, this will be also acceptable.

Anyone attending the event may ask questions. One of the judges will be the moderator, to ensure that only one person is asking a question or speaking at a time. The judge’s questions will be given first priority. The candidate is also welcome to ask questions as long as there is adequate time. This is set up so everyone can learn from the experience.

Judges are expected to give oral reports only. Paper will be made available for the entrants to scribe for themselves. For entries without owners and pentathlon entries, when written comments are necessary, a non-judge scribe should be available to record the judges’ comments. It is recommended that you do write down comments as they are made. By removing this task from the judges this speeds up the process and takes some of the pressure off the judges.

All categories will be given an assigned time to be judged. Only people who pre-register will be guaranteed judges and time to be judged, to the best of our ability. It is the entrant’s responsibility to be at the assigned judging area at the correct time. It will be up to the judges to decide whether to judge items whose owners are not present at the announced time.

A Herald will announce the time and categories to be judged throughout the day.

Pentathlon:

The pentathlon is the only form of competition that directly places one person against the other. The pentathlon requires that you enter five categories in three different divisions with no more than two categories from any one division. Only five entries will be considered. If you enter ten items we will not pick the best five: that is your job. Also, no item can be entered in two categories. Furthermore, there may not be two items from any one category.

For example, Duke Sir Knight is entering pent and is trying to decide on his fifth entry (the fifth is always the hardest to come up with). For his first four he has decided to enter his gauntlets (III. Armour: mail/plate), a performance of Black Nag (I. Dance: European), a scroll (IV. Calligraphy), and a leather bottle (IV. Leatherwork).

He can't enter the same scroll under IV. Illumination ("no item can be entered in two categories"), and even if he had a second illuminated scroll, he couldn't enter it because he only would then have 3 items in Division IV (" ... with no more than two categories"
from any one division"). He couldn't enter a performance of Karobushka because he already has a dance planned under I. Dance: European ("there may not be two items from any one category"), and as the dance isn't period Duke Sir Knight would have lost marks on his documentation anyway (unless he did some really hard work on Slavic dancing and music traditions). He has 3 divisions already covered (I, III and IV), so he could do some belly dancing for the judges under I. Dance: Middle Eastern, but as the judges are looking for a breadth of skills and knowledge he's probably better off entering his scaled down catapult (III. weapon making).

To enter you must pre-register. However, you can pre-register and then decide not to do be part of the pentathlon. It is important that you mark the category each item is being entered under on the pre-registration form. Some things won't fit anywhere, but that is why each division has a miscellaneous category. Any entry that does not fit into a prescribed category will be placed in a division by the Kingdom A&S officer.

A&S Categories
I. Performing Arts
   • Bardic recitation
   • Dance: Middle Eastern
   • Dance: European
   • Dance: Original Choreography
   • Dramatic Performance
   • Juggling/tumbling
   • Musical Performance: Mixed ensemble
   • Musical Performance: String Instrument
   • Musical Performance: Voice
   • Musical Performance: Wind instrument
   • Music Composition
   • Poetry
   • Prose/Playwriting
   • Research
II. Textile and Needle Arts:
   • Costume accessories
   • Costuming: European pre 1200
   • Costuming: European 1200-1351
   • Costuming: European: 1351-1451
   • Costuming: European: 1451-1600
   • Costuming: Non European
   • Free-form embroidery
   • Lacemaking
   • Counted thread work
   • Miscellaneous needle work
III. Technological Sciences:
   • Armour: cloth/leather/Horn
   • Armour: mail/plate
   • Ironwork/tool making
   • Miscellaneous crafts
   • Musical Instrument making
   • Scientific Instruments
   • Weapon making
   • Woodworking: construction
   • Wood, Horn and bone carving
   • Animal Husbandry
IV. Studio Crafts:
   • Calligraphy
   • Ceramics/pottery
   • Drawing
   • Decorative metalwork
• Pewter casting
• Glasswork
• Illumination
• Lapidary
• Leatherwork
• Miscellaneous crafts
• Painting
• Sculpture
• Bookbinding
• Pigments and pens

V. Domestic Arts and Sciences:
• Wine/Mead/Beer/ale/lager
• Cooking: illusion foods
• Cooking: multiple dish
• Cooking: single dish
• Dyeing
• Knitting
• Knot work
• Spinning
• Weaving
• Miscellaneous crafts

1. These should be submitted three weeks before the competition. Any of these may be presented orally, but it makes it easier for the judges if they can have studied them before hand.

Judging Pentathlon
Pentathlon entrants will initially join in the regular A&S fair discussions. Pentathlon entries will have priority in the regular discussions as the entrants have 5 entries to be discussed. As the pentathlon judges may not be able to attend each discussion, written comments will be provided by the discussion judges.

A panel of three to five previous pentathlon winners selected by the Kingdom A&S officer will judge the pentathlon as a whole. If three previous pentathlon winners are not available, filling the panel will be at the discretion of the Kingdom A&S officer.

Each entrant should be prepared to give a very brief discussion of their work and answer questions from the judges. The length of time allotted for the discussion of each entrant will depend on other time constraints, but it should be a minimum of 10 minutes. The Kingdom A&S officer will act as moderator and time keeper.

Following the presentation the entrants will be excused and the panel of judges will make its selection. The judges will be looking at the breadth of areas attempted, the depth of knowledge (documentation is essential), the difficulty of the pieces and the success of the final products. Any entrant that does not fulfill the requirement of 5 items from 3 categories will not be considered.

The panel will present their decision to the crown, but the final selection of the winner is at the discretion of their Majesties.
A&S Submission Form

SCA NAME:  
MUNDANE NAME:  
Address and phone number: 
email (if applicable):  
Categories entering:  

<table>
<thead>
<tr>
<th>ITEM</th>
<th>CATEGORY</th>
<th>LEVEL (BEG/INT/ADV)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

___ I would like to enter the pentathlon  Membership Number is __________ Exp.____^2

I. Performing Arts
   Bardic Recitation
   Dance: Middle Eastern
   Dance: European
   Dance: Original

II. Textile and Needle Arts:
   Costume accessories
   Costuming:
     European pre-1200
     European 1200-1351
     European 1351-1451
     European 1451-1600
     Non-European

III. Technological Sciences:
   Armour:
     Cloth/leather/horn
     Mail/plate
   Ironwork/tool making
   Miscellaneous crafts
   Musical Instrument making
   Scientific Instruments
   Weapon making
   Woodworking:
     Construction
     Wood, Horn and Bone carving
   Dyeing
   Knitting

IV. Studio Crafts:
   Calligraphy
   Ceramics/pottery
   Drawing
   Decorative metalwork
   Pewter casting
   Glasswork
   Illumination
   Lapidary
   Leatherwork
   Miscellaneous crafts
   Painting
   Bookbinding
   Pigments and pens

V. Domestic Arts and Sciences:
   Wine/Mead/Beer/lager
   Cooking: illusion foods
   Cooking: multiple dishes
   Cooking: single dish
   Dyeing
   Knitting
   Knot work
   Spinning
   Weaving
   Miscellaneous crafts
   Sculpture

1. These should be submitted three weeks before the competition. Any of these may be presented orally, but it makes it easier for the judges if they can have studied them before hand.
2. Membership number is required only for Pentathlon Entries.

Submission forms should be forwarded to the Kingdom Minister of A&S by email or surface mail.
It is important for the initial responding officer(s) to be observant when approaching, entering, and exiting a crime scene. 2. Safety Procedures. Principle: The safety and physical well-being of officers and other individuals, in and around the crime scene, are the initial responding officer(s)’ first priority. Policy: The initial responding officer(s) arriving at the scene shall identify and control any dangerous situations or persons. Procedure: The initial responding officer(s) should: a. Ensure that there is no immediate threat to other responders. b. Scan area for sights, sounds, and smells. In Andhra Pradesh, PCS officers are promoted to I.A.S officers in 12–15 years of service while in Bihar they take 20–25 years to get promoted into I.A.S while in West Bengal, the government takes an exam for granting promotion into I.A.S apart from the regular departmental exam and ACR. In Bihar, once an officer reaches the rank of Joint Secretary (Grade pay: 8700), he is eligible to get a promotion into I.A.S. Even if his name is not recommended and he does not get upgraded to I.A.S, being a joint Secretary he gets an equivalent post to D.M however the post of D.M is reserved for I.A.S officers only. After that he becomes Additional Secretary. (Grade pay: 8900/-) By this, a majority of PCS or PCS turned I.A.S officer retire. From Middle English officer, from Anglo-Norman officer, officier, from Old French officier, Late Latin officianus (au officiaalæ), from Latin officium (au officiaalæ) + -arius (au officia-eræ). (Received Pronunciation) IPA(key): /ˈɒfɪsə/. (weak vowel merger) IPA(key): /ˈɔfəsə/. (General American) IPA(key): /ˈɔfɪsɚ/. (weak vowel merger, cot–caught merger, Canada) IPA(key): /ˈɑfɪsɚ/. (dialectal, informal) IPA(key): /ˈɑfɪsɚ/. Hyphenation: of ‧ ic ‧ er. officer (plural officers). For civilian military department for air and space forces, see United States Department of the Air Force. "The U.S. Air Force" and "USAF" redirect here. For the song, see The U.S. Air Force (song). For other uses, see USAF (disambiguation). United States Air Force. Air Force officers have never felt they needed the formal social "distance" from their enlisted force that is common in the other U.S. armed services. Although the paradigm is changing, for most of its history, the Air Force, completely unlike its sister services, has been an organization in which mostly its officers fought, not its enlisted force, the latter being primarily a rear echelon support force.